



November 2018

Thank you for considering joining the Board of Directors of Community Living-Central Huron. We would like to take this opportunity to provide some brief introductory information regarding the Agency and responsibilities of a Board Member.

- It was sixty years ago the people in Goderich initiated forming a local Association for individuals with a developmental disability. Since that time, services, numbers of individuals supported, volunteers and staffing have continued to expand, as well as the community living movement. In this document, the words "Association" and "Agency" are used interchangeably.
- The Agency offers services to adults in the 'central Huron' catchment area. Services include Twenty-four Hour Residential, Supported Independent Living, Employment Supports and the Activity Centre (Day Program). Throughout Huron County, the Agency administers other supports to adults - the Huron Respite Network, Foundations Huron and Passports Funding.
- For children in Huron County the following services are offered: Special Services at Home, Assistance for Children with Severe Disabilities, Family Support Work and Respite.
- Requirements for being a Board Member of Community Living-Central Huron: must be 18 years of age or older; shall not be an undischarged bankrupt, must be a voting member of the Association at the time of their election or within 10 days thereafter, and remain a voting member throughout their Term of Office. Also, an employee or their spouse, parent or child cannot be a Board Member, and cannot be a Board Member for a period of three years after their termination of employment.
- If becoming a Board member is not for you, but you still wish to be knowledgeable about the affairs of the Agency and support the Vision and Mission, please purchase a membership.
- The Cost of a Membership is \$5.00/ annually.
- Board Members are not paid, their participation is voluntary.

- The Board of Community Living-Central Huron meets monthly between September and June on the third Wednesday, at 6:30 p.m.; meetings are approximately two hours in length. Meetings are typically held at 267 Suncoast Drive, East, Goderich.

- The Agency asks for a commitment from Board Members:
 - regular attendance and participation at Board Meetings;
 - a commitment to the Vision and Mission Statements;
 - willingness to serve on at least one Board Committee;
 - attendance at the Annual General Meeting; usually the fourth Wednesday in June;
 - annually sign an Oath of Confidentiality and Acknowledgement of Privacy;
 - upon election, completion of an Ontario Provincial Police Vulnerable Sector Check;
 - be aware of and declare a Conflict of Interest, when applicable;
 - the Board acts as a whole, no Member has the authority to act independently nor speak on behalf of the Board;

The Executive Director and Board President/Nomination Committee do provide orientation to all new Board Members. Orientation will consist of roles and responsibilities of Members; Vision, Mission, Service Principles; information regarding services; Agency Organizational Structure; brief history of the Agency; Abuse Policy; recent Audited Financial Report and Annual Reports; information regarding Director's insurance; Terms of Reference of the various Board Committees; Code of Conduct, etc.

Our Executive Director, Rosemary Foran, would be happy to speak with you and answer any questions you may have. She may be contacted at 519-524-7362, ext. 203.

Thank you for your consideration.